

Chetwynd Parish Council

Chairman Municipal Year 2023/ 24 – Cllr Derrick Clancy

6th November 2023

Dear MEMBER of CHETWYND PARISH COUNCIL

You are hereby summoned and requested to attend a **MEETING** of the parish council on **MONDAY 13th November 2023 at 7:30pm in The Village Hall, Sambrook**, in order to transact and consider the following items of business on the Agenda below.

Yours faithfully

Electronically signed

Sheila Atkinson – chetwyndPC-clerk@outlook.com

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well as the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

A G E N D A

- 1) To consider filling the current councillor vacancy by Co-option. Interest has been expressed by Mr. Paul Williamson.
- 2) To receive any **APOLOGIES** for ABSENCE.
- 3) **DECLARATIONS OF INTEREST:**
Members are requested to disclose any pecuniary and/or non-pecuniary interest in respect of any items on this agenda.
- 4) To approve the Minutes of the Meeting(s) held on Monday 14th August 2023 – copy **attached**.
- 5) **PUBLIC SESSION**
 - a. To consider a resolution to suspend the meeting to allow local electors the opportunity to comment on items on this agenda, and raise issues and matters of interest for consideration by the Parish Council.
 - b. To welcome Miss Jenni Miles to address the council. Miss Miles is the daughter the late Mr Malcolm Miles, a past clerk to this council.
- 6) **Chairman's Report and Correspondence**

Cllr Derrick Clancy to brief and receive any notices from Councillors and the Clerk. A list of correspondence distributed to Cllrs will be tabled.

T&W MATTERS

7) Borough Cllr Report

To receive any updates from Edgmond Ward Councillor Steve Burrell.

8) Notice of Community Governance Review

To consider making representation or comments on the first stage of the review process for the Community Governance Review.

A Community Governance Review is a legal process where the council (T&W) will consult with those living in the area, and other interested parties, on the most suitable ways of representing local people.

The Borough of Telford and Wrekin has commenced a full Community Governance Review, following recommendations made by Boundary Review Committee on Thursday 7 September 2023.

The initial consultation stage closes on Monday 20 November 2023.

- [Download the information pack.](#)

8) The Telford & Wrekin Local Plan Review Draft Local Plan Consultation 25th October 2023 to 5pm on 12th January 2024

A public consultation on a new Draft Local Plan including proposed housing and employment sites is now open, Members may wish to consider how to be involved.

<http://www.telfordandwrekinlocalplan.co.uk/>

9) Snow Warden

To confirm Cllr Robson as the nominated Snow Warden.

10) FINANCE

a. To ratify and approve the financial report (*Balances, Invoices, Receipts*) and authorise invoices for payment – if any.

b. Consideration of a setting a Budget for the financial year 1st April 2024/25 – proposal **attached**.

Parish councils, irrespective of their size, have a statutory duty to prepare an annual budget. The budget process:

- *results in the council setting the precept for the following year*
- *gives the clerk overall authority to make spending commitments in line with the decisions of the council*

- *enables progress monitoring during the year by comparing actual spending against planned spending.*

The budget is one of the most important annual tasks that the council must undertake and is required as part of 'proper practices' set out in the Practitioners' Guide. It is not lawful to set a precept unless a budget has been prepared and approved.

11) PLANNING

To receive any updates regarding LPA planning applications or permissions granted
– Cllr Humphreys.

Notification of Planning Application:

TWC/2023/0817

Pickstock Manor Farm, Pickstock, Newport, Shropshire, TF10 8AH
Installation of a 30kw solar array and all associated works

12) SAFER NEIGHBOURHOOD TEAM PRIORITIES

To consider providing 3 priorities to the local Safer Neighbourhood Team.

13) EXCLUSION OF PRESS AND PUBLIC

To consider a RESOLUTION to exclude the press and public to conduct business of a confidential nature that would be prejudicial to the public interest, that being employment/staffing matters.

(Although the discussion is private any decisions will be recorded for the Minutes)

Distribution by email

All Parish Cllrs:-

(BUTLER, CLANCY, GRIMSTON, HUMPHREYS, PHILLIPS, ROBSON, STEFAN,
WILKINSON)

Borough Cllrs:- Burrell for information

Website & Notice Board for information