

Chetwynd Parish Council

Chairman Municipal Year 2023/ 24 – Cllr Derrick Clancy

8th August 2023

Dear MEMBER of CHETWYND PARISH COUNCIL

You are hereby summoned and requested to attend a MEETING of the parish council on **MONDAY 14th August 2023 at 7:30pm in The Village Hall, Sambrook**, in order to transact and consider the following items of business on the Agenda below.

Yours faithfully

Electronically signed

Sheila Atkinson – chetwyndPC-clerk@outlook.com

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well as the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

A G E N D A

- 1) To receive any **APOLOGIES** for ABSENCE.
- 2) **DECLARATIONS OF INTEREST:**
Members are requested to disclose any pecuniary and/or non-pecuniary interest in respect of any items on this agenda.
- 3) To approve the Minutes of the Meeting(s) held on Monday 15th May 2023 – copies **attached**.
Public Session
- 4) To consider a resolution to suspend the meeting to allow local electors the opportunity to comment on items on this agenda, and raise issues and matters of interest for consideration by the Parish Council
- 5) **Chairman's Report and Correspondence**
Cllr Derrick Clancy to brief and receive any notices from Councillors and the Clerk.
- 6) **Vacancy and Co-option**
To consider the process for filling the vacancy following the resignation of Cllr Williams
- 7) **T&W Matters**
Cllr Steve Burrell to brief
- 8) **Council Structure and Committees**
To discuss and consider appointments to committee (s) and outside bodies.

9) FINANCE

a. To acknowledge receipt from the External Auditor, PKF Littlejohn LLP, Receipt of Annual Return documents – notification of exempt status, 2023

b. To ratify and approve the financial report (*Balances, Invoices, Receipts*)

i. Clerk's expenses for approval

ii. Consideration of a Grant Request:-

A request has been received for a financial contribution towards the upkeep of the grounds at St Michael and All Angels Church, Chetwynd.

10) Banking Arrangements to review the current signatory arrangements.

PLANNING

11) To receive any updates regarding LPA planning applications or permissions granted – Cllr Humphreys.

12) SAFER NEIGHBOURHOOD TEAM PRIORITIES

To consider providing 3 priorities to the local Safer Neighbourhood Team.

Distribution by email

All Parish Cllrs:-

(BUTLER, CLANCY, GRIMSTON, HUMPHREYS, PHILLIPS, ROBSON, STEFAN, WILKINSON)

Borough Cllrs:- Burrell for information

Website & Notice Board for information